



Forest @ Columbia Technology Center
2505 Columbia Drive, Decatur, Georgia 30034



Welcome to Your Computer Lab
The Forest @ Columbia

2008 Year End Reports

As of 12/31/08 report prepared by Revenda Bannerman

www.msrevenda.com





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2008 Year End Budget

\$3,279.33

See Accounting Records for details

<http://msrevenda.com/HTML%20Pages/accounting.htm>

Trial Balance (as of December 22, 2008)

	Dec 22, 08	
	Debit	Credit
2007 Petty Cash		58.78
2008 Cash Donations		961.02
2008 Expenses	1,013.82	
Total	<u>\$1, 013.82</u>	<u>\$1019.80</u>
Cash on Hand		\$5.98

- Our operating budget for 2007 was \$5,326.49 and 2008 was \$3,279.33, this was a savings of \$2,047.16
- The Greenforest Brotherhood Choir donated over \$300 in cash money
- We collected \$2,318.31 worth of donated items

2008 Events

- Christmas Party (free Christmas gifts)
- Back to School Party (free school supplies)
- Computer Lab Clean Day
- Six Flags Summer Field Trip
- Movie Premiere (we were featured in a documentary "Touch One Touch a Generation")
- Braves Game Summer Field Trip (tickets were free qty. 35)
- Computer Classes (would like to offer free training material in 2009, see me if you can help)
- Resume Writing Assistance to residents and community members

2008 Usage

- 102 Visitors
 - 22 Adult (age 20 – 64) – qty. 7 male
 - 51 Children (age 0 – 12) – qty. 25 male
 - 01 Senior (age 65+) – qty. 1 male
 - 28 Teens (age 13 – 19) – qty. 11 male





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Inventory of Major Equipment

PC represents one complete personal computer including: qty. 1 Monitor, CPU, Keyboard, and Mouse

Location	Itemized List
Office	<ul style="list-style-type: none"> ▪ Qty. 1 PC
Main Lab	<ul style="list-style-type: none"> ▪ Qty. 14 PCs ▪ Qty. 2 Printers (1 broken) ▪ Qty. 1 Radio
Art/Reading Room	<ul style="list-style-type: none"> ▪ Qty. 2 Monitors, ▪ Qty. 2 Keyboards ▪ Qty. 1 TV
Kitchen	<ul style="list-style-type: none"> ▪ Qty. 1 Microwave (White) ▪ Qty. 1 Broom and Qty. 1 Dust Pan
Storage Room	<ul style="list-style-type: none"> ▪ Qty. 1 Projector Screen ▪ Qty. 1 Glare Screen ▪ Qty. 1 Tri Pod ▪ Qty. 6 Mice ▪ Qty. 1 External Hard Drive ▪ Qty. 14 Keyboards ▪ Qty. 7 RAM Cards ▪ Qty. 1 Surge Protector ▪ Qty. 2 Fax Machines ▪ Qty. 8 CPUs ▪ Qty. 8 Monitors ▪ Qty. 11 Speakers ▪ Qty. 19 Computer Cables
MsRevenda.com [Home]	<p>These items are kept at my home for security reasons.</p> <ul style="list-style-type: none"> ▪ Qty. 20 Hard Drives ▪ Qty. 10 Keyboards ▪ Qty. 1 Video Camera (broken) ▪ Qty. 1 Accessories Kit ▪ Qty. 1 Tri Pod ▪ Qty. 4 Batteries ▪ Qty. 1 Video Card ▪ Qty. 2 Software <ul style="list-style-type: none"> ○ Ulead Movie Maker (CD-ROM) ○ GIF Maker (softcopy only, item was download)





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